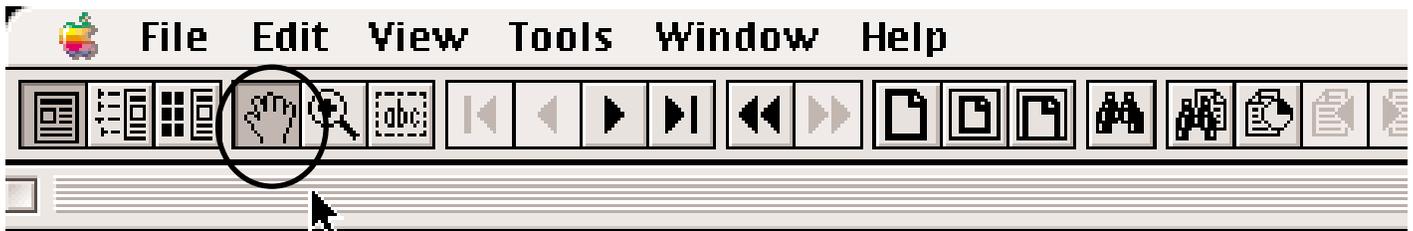


## Tips on using the Acrobat Reader

1. Open the Acrobat Reader and then open the PDF file.
  - One method to open the PDF file is to Double Click on the file.
  - Another method is select File "Open" then navigate to the folder where the file is located.
2. Once the file is opened on the monitor select the Hand Tool in the **tool bar**. (see image)

### ACROBAT READER TOOL BAR



3. Use the Hand Tool to insert text and check off boxes.
4. Complete all required fields on the order form.
5. Go to File "Save a Copy" or File "Save As" to rename file.
  - Once you have renamed file Click OK
6. Open your email program/application to compose a new e-mail message.
7. Locate the File (Order Form) and attach it to the email.
8. Send/Email to moneyfactory.sales@bep.treas.gov



INSTRUCTIONS: Please complete all required fields below and indicate the quantity of units desired for purchase. If you choose to email this order form to moneyfactory.sales@bep.treas.gov you will receive a confirmation email notifying you that your order has been received and a BEP representative will contact you within 4 business days to complete your order. If you choose to fax your order form to 1-888-891-7585 (202-874-1788 - International) then you MUST fill-out the credit card portion of this order form to complete your order.

2009 Intaglio Print Subscription Program

"Lincoln Bicentennial Series"



(First Day of Sale - November 10, 2008 - 9:00 A.M. EST) -- Price \$85.00 - The BEP is pleased to introduce its 2009 Intaglio Print Subscription Program, "Lincoln Bicentennial Series." This years Intaglio Print Program has been dedicated to commemorating the 200th Anniversary of Abraham Lincoln's Birthday by featuring five stages of his life: "Humble Beginnings," "Family," "A Nation Torn Apart," "Emancipation," and "Legacy." Each print features an exquisite compilation of unique engraved postage stamps, portraits and vignettes showcasing the age old art of intaglio printing.

PRICE: \$85.00

QUANTITY: \_\_\_\_\_

The 2009 Subscription Program is \$85.00, which is a savings of \$15.00 off the individual card purchase price for all five "Lincoln Bicentennial Series" prints.

To ensure that you receive all five intaglio prints in the "Lincoln Bicentennial Series" collection you MUST subscribe by January 31, 2009. Each intaglio print will be shipped after the first day of sale for that card.

ITEM# 49000

\* Required Fields

\* BILL TO: \_\_\_\_\_ (Last name, first, middle initial)

SHIP TO: \_\_\_\_\_ (Complete only if different than "BILL TO:")

\* EMAIL: \_\_\_\_\_

COMPANY: \_\_\_\_\_ (If applicable)

\* STREET: \_\_\_\_\_

STREET: \_\_\_\_\_

\* CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

\* COUNTRY \_\_\_\_\_

COUNTRY \_\_\_\_\_

\* TEL: ( ) \_\_\_\_\_

(Complete only if different than "BILL TO:")

PLEASE INDICATE THE BEST TIME TO CALL (Eastern Standard Time) - Please check one MORNING  AFTERNOON

1-888-891-7585

FAX ORDER ONLY 202-874-1788 (International)

PLEASE ENTER YOUR CREDIT CARD INFORMATION BELOW:

FAX ORDER ONLY

VISA  Master Card  Discover  American Express

Card number input field

DAY TIME TELEPHONE NUMBER:

( ) \_\_\_\_\_

EXPIRATION DATE:

Month Year

Month Year input boxes

Delivery

Please allow 10-12 business days for delivery. Orders will be shipped by the United States Postal Service. Orders for multiple items may be shipped in separate packages. Currency will be mailed to U.S., its territories and Canada only.

Returns

Products must be returned within 30 days of receipt. For additional information call our customer service line on 1-800-456-3408.

Billing

Credit Cards are charged when received by the Bureau of Engraving and Printing. Orders are not valid until accepted by BEP who reserve the right to limit quantities and may discontinue accepting orders at any time.